

VenueTech Secondary School Internship

Overview

This Internship is a joint initiative between VenueTech, Nelson's Theatre Royal, and Centre Of Musical Arts. It is a non-paid position for a senior secondary student with a passion for entertainment technology.

Intern experience

Interns gain real-world industry experience through hands-on participation while working alongside our team of skilled technicians. The nature of work is largely dependent on the production in each of our venues, and could include: building or equipment maintenance, event planning, technical systems preparations, general administration tasks, packing shows in or out, working alongside in-house productions, shadowing or assisting the stage management or technical operators of our events.

During their time onsite, we aim to develop our interns core practical and communicative skill sets and highlight the various career pathways available in the entertainment technology industry.

Internship period

The standard duration of an internship is 1 semester.

Time requirements

Interns select one day they will regularly attend the venue.

This may be after-school on a weekday, or as production timelines require on a Saturday or Sunday. Our internship may be sought in conjunction with your schools work experience program.

Establishing call-times

Each day will present its own unique time requirements, which will be communicated in advance, primarily with our Director, JR Richardson, and occasionally other technical staff.

Hours are often determined by the productions in each venue. Work can often finish late and due to the nature of our industry, exact timing is usually uncertain.

Transport

The intern is responsible for their own transportation to and from the venue.

Study leave

Our internship is secondary to education. We accept that interns may require some days off to focus on their studies, in which case we ask for advanced notice.

Perks

- Experience a wide variety of performance styles at Nelson's leading performance venues.
- Gain first-hand insight by working alongside professional touring and local companies.
- Make industry contacts.
- Free attendance to select performances
- Free attendance to all of the Theatre Royal's Crew Training Courses.

How to Apply

Submit an application form along with:

- A brief cover letter / personal statement
- Resume style list of your previous theatrical experiences

Interviews

- You may be asked for an interview in person or by phone or skype.

Application Deadlines

Applications for Semester 1 close February 14th.

Application for the VenueTech Secondary School Internship

Online application available at www.venue.tech.nz/intern

Applicants Name: _____

Year (9-13) : _____ School: _____

Cellphone: _____

Email: _____

Areas of Interest: (please circle)

Lighting	Costume	Hair/Makeup	Directing / Choreography
Sound	Set Design / Construction	Stage Management	Flying / Rigging
Ticketing	Advertising & Marketing	Production Management	Props

I am able to provide my own transport to/from work

Day/s are you available? (if multiple, number in order of preference)

Mon Tues Weds Thurs Fri Sat Sun

I intend to utilise this opportunity in conjunction with my schools work experience programme.

Please Attach:

- Cover letter with a brief personal statement
- Resume style list of your theatrical / technical experiences.

Guardian Permission

Guardian Name: _____

Relationship to applicant: _____

Cellphone: _____ Email: _____

I give permission for my dependant to be considered for / accepted as a technical intern.

Sign: _____

Please inform us of any personal or medical circumstances you feel we should be aware of.
Please submit this form, a personal statement and a resume style list of previous experiences.

PDF's to: jr@venue.tech.nz

Or, good old fashioned paper to: JR Richardson
Theatre Royal
78 Rutherford St, Nelson

Applications close February 14th, 2020